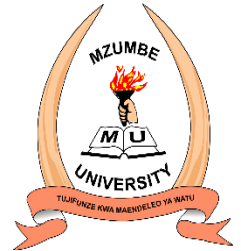




UNITED REPUBLIC OF TANZANIA
MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY

MZUMBE UNIVERSITY



DIRECTORATE OF UNDERGRADUATE STUDIES

**APPLICATIONS FOR ADMISSION INTO VARIOUS DIPLOMA AND CERTIFICATE PROGRAMMES
FOR THE 2024/2025 ACADEMIC YEAR**

Mzumbe University invites applications from qualified Tanzanians and non-Tanzanians for admission into various Certificate and Diploma programmes offered by the University for the 2024/2025 academic year.

The university offers eight (8) Certificate Programmes and seven (7) Diploma Programmes. Three (3) of the seven (7) Diploma Programmes are offered at the Main Campus (MU) in Morogoro, while four (4) are offered in Mbeya Campus College (MCC). The Main Campus in Morogoro also offers six (6) Certificate Programmes, whereas Mbeya Campus College offers two (2). It should be noted that, as shown in the table, programmes beginning with MU code are offered at the Main Campus, whereas programmes beginning with MMB code are offered in Mbeya Campus College.

Mode of Application:

- i. You should open the link: <https://admission.mzumbe.ac.tz/> and follow carefully the steps in the online application system. Before you go to the online application system, make sure you have an active email address and a valid mobile phone number.
- ii. Before proceeding with application, please read carefully the programme entry requirements in parts A, B and C of this application advertisement.

- iii. Note that applications with Foreign Secondary Certificates must be accompanied by the National Examination Council of Tanzania (NECTA) equivalence translations while those with Foreign Academic Certificates (Certificate or Diploma Qualifications) must be accompanied by the National Council for Technical Education (NACTE) equivalence translations.
- iv. Please, make payment of a non-refundable application Fee of **TZS 10,000/=** by following payment procedures after completing steps 1 and 2 in the Online Application and Admission System (admission@mzumbe.ac.tz)
- v. The deadline for the first-round applications is **01 July, 2024**. Successful applicants will be notified through their system user accounts, email addresses and SMS through mobile phone number used during the application process. Please make sure you keep your admission account login credentials (username and password) and visit the account regularly.
- vi. In case of any further inquiry please call the following numbers 0787818599/0754405145/0754532247/0755118948, 0765173432, (Main Campus-Morogoro), +255755036281/0783803095, 0756730733 (Mbeya Campus College) or email us through mu@mzumbe.ac.tz or admission@mzumbe.ac.tz

A. GENERAL MINIMUM ENTRY REQUIREMENTS FOR DIPLOMA PROGRAMMES

(a) Direct Entry Qualifications

- (i) The applicant must have at least One Principal pass and one subsidiary pass at A-Level; and
- (ii) The applicant must have at least three credit passes at O-Level.

(b) Equivalent Entry Qualifications

- (i) Appropriate Certificate from an accredited training institution of at least Lower Second-Class Division or 2.7 GPA. In addition, the candidate must have at least four passes at Certificate of Secondary Education Examination (O-Level).
- (ii) Specific entry requirements are presented in each programme in **section B** below.

NOTE: Divinity/Bible Knowledge, Arabic Language and Islamic Knowledge are NOT considered in the computation of cut-off points.

B. SPECIFIC ENTRY REQUIREMENTS FOR DIPLOMA PROGRAMMES

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
1	Diploma in Applied Statistics (DAS)	MUD01	<p>Advanced Certificate of Secondary Education Examination (ACSEE) with one principal pass and one subsidiary in principal subjects. The principal pass must include any of the following subjects: Physics, Chemistry, Biology or Advanced Mathematics.</p> <p>In case the principal pass does not include one of these subjects, an applicant must have a pass in Basic Mathematics or Chemistry or Physics or Biology at O-Level OR Certificate in Applied Statistics with an average of Second Class or “B” grade PLUS four passes in non-religious subjects at O-Level.</p>	75	2yrs	TZS 1,200,000
2	Diploma in Information Technology (DIT)	MUD02	<p>A Certificate in Information Technology or Computer Studies of at least a second-class level or B average from an accredited institution. In addition, the applicant must have at least four passes in any subjects from Certificate of Secondary Education Examination (CSEE).</p> <p>OR</p> <p>At least one principal level pass and a subsidiary in ACSEE. The principal pass must be in any of the following subject: Physics, Chemistry, Biology or Advanced Mathematics. Where the</p>	75	2yrs	TZS 1,200,000

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
			principal pass does not include any of the mentioned subjects in the ACSEE, the applicant must have passed with at least a D in the following subjects: Basic Mathematics or Physics or Chemistry or Biology or Computer Studies at the Certificate of Secondary Education Examination (CSEE).			
3	Diploma in Local Government Management(DLGM)	MUD03	<p>The candidate must have at least one principal level pass and subsidiary in the ACSEE. The principal pass must include English. Where the principal pass does not include English in ACSEE, the applicant must have a pass in English language at the Certificate of Secondary Education Examination (CSEE).</p> <p style="text-align: center;">OR</p> <p>The candidate must have at least a second-class level or B average in Human Resource Management Certificate or Certificate in Local Government Administration or Certificate in Social Work or Certificate in Law or Certificate in Business Management or Certificate in Community Development or Certificate in Records and Archives</p>	75	2yrs	TZS 1,200,000

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
			Management, Certificate in Rural Development and Certificate in Public Relation of at least a second-class level from an accredited institution. In addition, applicant must have at least four passes in any subjects from Certificate of Secondary Education Examination (CSEE).			
4	Diploma in Accountancy (DA)	MMBD01	<p>Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and one subsidiary. The principal pass must include any of the following subjects. Mathematics or Commerce or Accountancy.</p> <p>In case the principal pass does not include Mathematics and Accountancy, an applicant must have a credit in Basic Mathematics, or Book-Keeping at O-Level OR Certificate in Accountancy or Finance and Banking with an average of Second Class or "B" grade PLUS four passes in non-religious subjects at O-Level</p>	250	2yrs	TZS 1,200,000
5	Diploma in Business Administration (DBA)	MMBD02	Advanced Certificate of Secondary Education Examination (ACSEE) with	200	2yrs	TZS 1,200,000

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
			<p>at least one principal pass and one subsidiary in principal subjects. The principal pass must include any of the following subjects: Mathematics or Commerce or Accountancy or Economics or Entrepreneurship.</p> <p>In case the principal pass does not include Mathematics or Commerce or Accountancy or Economics or Entrepreneurship, an applicant must have a credit Basic Mathematics or Book-Keeping or Commerce or Chemistry or Physics at O-Level OR Certificate in Business Administration, Procurement and Supply Chain, Accountancy, with an average of Second Class or "B" grade PLUS four passes in non-religious subjects at O-Level.</p>			
6	Diploma in Human Resource Management (DHRM)	MMBD03	At least a second-class level or B average in Human Resource Management Certificate, or Certificate in Public Administration, Local Government Management/Administration, Social Work, Certificate in Law, Business Management/Administration, Community development Records and Archives Management, and Certificate in Economics from a recognized and	250	2yrs	TZS 1,200,000

S/NO	Programme Name/Title	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee Per Year
			<p>accredited institution. In addition, applicant must have at least four passes in any subjects from Certificate of Secondary Education Examination (CSEE).</p> <p style="text-align: center;">OR</p> <p>At least one principal level pass and subsidiary in the ACSEE. The principal pass must include English. Where the principal pass does not include English in ACSEE, the applicant must have passed with a credit in English Language at the Certificate of Secondary Education Examination (CSEE).</p>			
7	Diploma in Law (DL)	MMBD05	<p>A Certificate in Law of at least a second-class level or “B” average. In addition, the applicant must have at least four passes in any subjects from Certificate of Secondary Education Examination (CSEE).</p> <p style="text-align: center;">OR</p> <p>At least one principal level pass in English and a subsidiary in the ACSEE. Where the principal pass does not include English in the ACSEE, applicant must have passed with a credit in English Language at the Certificate of Secondary Education Examination (CSEE).</p>	250	2yrs	TZS 1,200,000

C. GENERAL MINIMUM ENTRY REQUIREMENTS FOR CERTIFICATE PROGRAMMES

- (i) A Certificate of Secondary Education Examination (CSEE) with at least four passes.
- (ii) Specific entry requirements are presented in the programme specific requirements in section D.

NOTE: Divinity/Bible knowledge, Arabic Language and Islamic Knowledge are NOT considered in the computation of cut-off points.

D. SPECIFIC ENTRY REQUIREMENTS FOR CERTIFICATE PROGRAMMES

S/NO	Programme Name	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee
1.	Certificate in Applied Statistics (CAS)	MUC01	Holder of Certificate of Secondary Education Examination (CSEE) with at least 4 passes, including D in any of the following science subjects: Physics or Chemistry or Biology or Mathematics	75	1yr	TZS 1,000,000
2.	Certificate in Business Management (CBM)	MUC02	At least four (4) passes in the Certificate of Secondary Education Examination (CSEE), including "D" in any of the following subjects: Basic Mathematics or Physics or Commerce or Book-keeping.	75	1yr	TZS 1,000,000
3.	Certificate in Information Technology (CIT)	MUC04	Holder of Certificate of Secondary Education Examination (CSEE) with at least 4 passes, including D in any of the following science subjects: Physics or Chemistry or Biology or Computer Studies or Mathematics	60	1yr	TZS 1,000,000
4.	Certificate in Library and Information Management (CLIM)	MUC05	Holder of Certificate of Secondary Education Examination (CSEE) with at least 4 passes, including D in any of the following science subjects: Physics,	75	1yr	TZS 1,000,000

S/NO	Programme Name	Code	Admission Requirement	Admission Capacity	Programme Duration	Tuition Fee
			Chemistry, Biology or Computer Studies, or Geography or Mathematics.			
5.	Certificate in Law (CL)	MUC06	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious subjects including pass in English	180	1yr	TZS 1,000,000
6.	Certificate in Local Government Management (CLGM)	MUC07	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious subjects	80	1yr	TZS 1,000,000
7.	Certificate in Accountancy (CA)	MMBC01	At least four (4) passes in Certificate of Secondary Education Examination (CSEE) provided that the passes include any of the following subjects: Basic Mathematics or Bookkeeping or Physics or Chemistry.	200	1yr	TZS 1,000,000
8.	Certificate in Human Resources Management	MMBC02	Certificate of Secondary Education Examination (CSEE) with at least four passes in non-religious subjects	200	1yr	TZS 1,000,000

Click here to apply <http://admission.mzumbe.ac.tz>

ISSUED BY THE OFFICE OF DEPUTY VICE CHANCELLOR-ACADEMIC, RESEARCH AND CONSUTANCY(DVC-ARC)

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