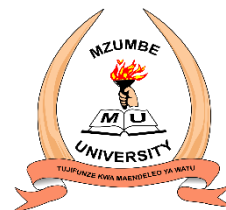


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UNITED REPUBLIC OF TANZANIA
MINISTRY OF EDUCATION, SCIENCE AND
TECHNOLOGY

MZUMBE UNIVERSITY



DIRECTORATE OF RESEARCH, PUBLICATIONS AND POSTGRADUATE STUDIES

APPLICATION FORM FOR PhD DEGREE PROGRAMMES FOR
2025/2026

PLEASE TYPE OR PRINT IN BLOCK LETTERS

Enclosed, please, find an application form that must be duly filled during the application, NO any application will be processed if this form is not duly filled by the applicant. Please, pay special attention to the following points:

- Applicants should make sure that all parts of this application form are duly filled. Any omission may delay the processing of the application.
- All information given must be correct and accurate (e.g. titles of **awards**, names of **schools**, etc.).
- Cases of impersonation, falsification of documents or giving false/incomplete information whenever discovered either at registration or afterwards, will lead to cancellation of admission and appropriate legal measures may be taken.
- Copies of degree certificates, transcripts and all other certificates must be recently certified at submission. **Please do not submit photocopies of what was/has been certified.**
- Applicants themselves should request their referees to provide reference for them. The University does not request for referees' reports on behalf of applicants.
- **For International Applicants Only**
Applicants whose first language is not **English** or did not go through an education system with English as the medium of instruction, will be required to prove that they have sufficient command of English language to cope with postgraduate studies.
- Two reference forms are enclosed and should be filled by academic referees as instructed in Part G.
- Your application will be processed only after your file is complete with all requisite documents and information attached to it.

PART A
PERSONAL PARTICULARS OF THE APPLICANT

1. Surname as it appears in your certificates: _____
2. First name: _____ Middle Names _____
3. Sex: [] Female [] Male
4. Mailing Address: _____
5. Office Tel: _____ Residence Tel.: _____
6. Fax _____ Mobile No _____
7. E-mail _____
8. Secondary Schools and Colleges attended

School Level	Name of school/college	Index No	Dates (From which year to which year)
O-Level			
A-Level			
College (where applicable)			

9. Marital status: _____
10. Do you have any physical impairment/disability? Yes []; No []

<p>If you answered Yes, please provide a detailed explanation of the nature of impairment/disability and how it can negatively affect your studies. Also explain which assistance you would want from the university to minimize the effects of the impairment/disability to your studies. (If the space provided is not enough, you can use an extra sheet).</p>
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11. Place of birth: _____
(e.g. Kasulu, Kigoma)
12. Date of birth: _____
(e.g. 02.04.1985)
13. Nationality _____ (by birth ____ or by naturalization ____)
(Tick the appropriate)

14. Academic Training

Please, list all high schools, colleges, universities or other educational institutions you attended.

School/College/ University	Country	Years		Major Field of Study	Certificate/Diplomas/ Degrees awarded and GPA obtained
		From	To		

PART B

WORK EXPERIENCE

You may include all types of work experience: full-time, part-time or vacation work, paid or voluntary (if applicable) and when you were engaged with them.

PART C

EXTRA-CURRICULAR ACTIVITIES AND INTERESTS

Include hobbies, interests, membership of clubs and societies, posts of responsibility. Indicate the level and frequency to which they are pursued and what you get out of them. Don't make lists: "reading, cinema, sport" under "Interests" will not tell the university anything useful about you. Give details of the extent of these interests and any clubs, societies or achievements related to them.

PART D

OTHER QUALIFICATIONS/SKILLS EXPERIENCE

These may include specific computing skills, knowledge of foreign languages, projects you have managed, innovation awards received, etc. List qualifications only if they may be relevant to the degree programme you are applying for or say something about you as an individual: first-aid expert, sports coaching, social counseling expert, language translator etc.

**PART E
ACADEMIC REFEREES**

You should normally give **two academic referees** - someone's who have taught you at university level or have supervised your undergraduate project and can put your academic record in context. If not possible to get two academic referees, **the second referee can** (except for PhD applicants, where two academic referees is a MUST requirement) **be an employer or a character reference**. You must ensure that they each complete the attached reference form. The form should be sealed (signed on the closing envelope flaps) by the referee and returned to the University by the applicant together with the application form.

Name of Referee	Address	Affiliation (Whether academic or employer)
(i) _____	_____	_____
(ii) _____	_____	_____

PART F

DECLARATION

I declare that to the best of my knowledge the information given in this application form is accurate.

Signature of applicant

Date

PART G

EMPLOYER'S OR SPONSOR'S APPRAISAL (WHERE APPLICABLE)

Rating of applicant: Please, tick

	Excellent	Very good	Good	Poor	Very poor
Knowledge of job performed					
Ability to learn					
Personal initiative					
Co-operation and personal interaction					
Judgement and common sense					

General conduct:

PART H

SPONSORSHIP COMMITMENT, WHERE APPLICABLE

This is to certify that _____
is sponsored by us for the programme of study he/she has applied for and we undertake to meet total/part of the programme costs as given by the University.

DATE

NAMES AND SIGNATURE OF THE SPONSOR

[OFFICIAL STAMP IF APPLICABLE]

Duly filled application forms should be sent to the respective campuses as follows:-

For the Main Campus:

DIRECTOR

Directorate of Research, Publications and Postgraduate Studies (DRPS)

P. O. Box 63, MZUMBE, TANZANIA

Tel. +255 23 293120/1/2

Fax: +255 (0) 23 2604382

Mobile: +255 788795757 OR +255714737302 OR +255694344108

Email: drps@mzumbe.ac.tz

Please note:

This application should be accompanied by an application fee of Tshs. 30,000 (for Nationals) or USD 30 (for foreign applicants) **payable to the control number 994180463702 MU Income**, whose copy of pay in slip should be submitted together with these forms. For foreign students please contact the admission office for application fee payment procedures.



Dr. Nsubili Isaga

DIRECTOR

JANUARY, 2025